



THE UNIVERSITY OF  
WESTERN AUSTRALIA

Faculty of Arts, Humanities and Social Sciences  
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[www.faculty.arts.uwa.edu.au/prospective\\_students](http://www.faculty.arts.uwa.edu.au/prospective_students)  
CRICOS No: 00126G

APPLICATION FOR ADMISSION TO  
POSTGRADUATE STUDIES FOR  
DOMESTIC STUDENTS  
(excluding International Students and  
Research degrees)

## 1 PERSONAL DETAILS

<b>Mr/Ms/Miss/Mrs etc</b>		<b>Family Name</b>	
<b>Given Names</b>		<b>Date of Birth</b> (dd/mm/yy)	<b>Sex</b> M <input type="checkbox"/> F <input type="checkbox"/>
<b>Former Family Name</b> (if applicable)		Please attach evidence of change of name to application	
<b>Home Address</b>			
		<b>Country/Postcode</b>	
<b>Semester Address</b>			
		<b>Country/Postcode</b>	
<b>Business Phone</b>		<b>Home Phone</b>	
<b>Mobile</b>		<b>Facsimile</b>	
<b>Email</b>			

## 2 ENROLMENT

<b>Are you currently enrolled or have you previously enrolled as a student of The University of Western Australia?</b>			
YES <input type="checkbox"/>	NO <input type="checkbox"/>	If YES, state student number	Year last attended

## 3 COURSE INFORMATION

Preference	<u>Course</u> eg Graduate Diploma in Arts	<u>Specialisation</u> (if relevant) eg Anthropology	<u>Course code</u> eg 1005	<u>Course type</u> eg Coursework
1st				
2nd				
3rd				
Commencing Semester/trimester/term		Year <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>
Campus				

## 4 ELECTRONIC COMMUNICATION

When students enrol at UWA they are automatically assigned an email address through University Communications Services. This address is then used by the university for all official electronic correspondence unless you advise that this is not acceptable. A form to request hardcopy documents is available from Student Administration, Hackett Hall or from [www.studentadmin.uwa.edu.au/welcome/forms](http://www.studentadmin.uwa.edu.au/welcome/forms). Automatic redirection of messages to an existing email address provided by another Internet Service Provider can also be arranged.

## 5 ARE YOU AN INTERNATIONAL STUDENT?

You are an international student if you are not a citizen of Australia or New Zealand, or have not been granted permanent residency in Australia at the commencement date of your course. Please contact the International Centre for an application form; web location: [www.international.uwa.edu.au](http://www.international.uwa.edu.au) or email [icweb@acs.uwa.edu.au](mailto:icweb@acs.uwa.edu.au) or telephone +61 8 6488 3939.

## 6 EMPLOYMENT EXPERIENCE (If space insufficient, please attach a separate sheet)

Year (month/year)	Employer	Contact details	Position held

## 7 EDUCATIONAL HISTORY

You must supply with each application, an original or certified copy of your academic record, including an explanation of results on the academic record, for **all** tertiary studies undertaken except for studies undertaken at UWA. If you have ever undertaken tertiary or technical level studies, please show all attempts made at these studies.

Years Undertaken (eg 1991 – 94)	Name of Course/Award (eg BSc)	Institution, Country	Student Number	Course Completed	
				YES	NO

## 8 REFEREES (Not Compulsory)

Name	Email
Position	Phone
Address	

Name	Email
Position	Phone
Address	

## 9 PERSONAL STATISTICAL DETAILS

Please attach to the application, original or certified copies of documentation of Personal Statistical Details.

1. Are you of Aboriginal or Torres Strait Islander origin?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2. What is your Citizenship or Residency Status?		
Australian Citizen <input type="checkbox"/>	New Zealand Citizen (or diplomat or consular representative) <input type="checkbox"/>	Possess a permanent residency visa (permitted to stay in Australia indefinitely) <input type="checkbox"/>
Possess a humanitarian visa <input type="checkbox"/>	Possess a temporary entry visa (or diplomat or a dependent of a diplomat) <input type="checkbox"/>	Other _____ <input type="checkbox"/>
3. In what country were you born? (if not born in Australia)		
4. Year of arrival in Australia (if applicable) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
5. Do you speak a language other than English at your permanent home residence?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

## 10 ADMISSION STATISTICAL DETAILS

Please attach to the application the original or certified copies of documentation of Admission Statistical Details.

Entry Qualifications - What is your highest education attainment?	(Please mark one box only)
Completed Higher Education postgraduate level course	<input type="checkbox"/>
Completed Higher Education bachelor level course	<input type="checkbox"/>
Completed Higher Education sub-degree level course (eg diploma)	<input type="checkbox"/>
Incomplete Higher Education course	<input type="checkbox"/>
Completed TAFE award course	<input type="checkbox"/>
Completed final year of secondary education course at school or TAFE	<input type="checkbox"/>
Completed other qualification or certificate of attainment or competence	<input type="checkbox"/>
No prior educational attainment	<input type="checkbox"/>
In what year did you achieve your highest educational attainment?	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## 11 SECONDARY EDUCATION

If you attended Year 12 in Australia and have not previously been enrolled at UWA, please provide the following information.

Year 12 Institution	State	TER or equivalent	Year 12 attended year

## 12 ENGLISH LANGUAGE COMPETENCY - ENTRY REQUIREMENTS

Please indicate which of the following requirements have been successfully completed and when they were completed. *Original or certified documentation of this competency must be attached to the application.*

**The minimum requirement for English language competency is one of the following:**<sup>1</sup>

Qualification	Date Completed (dd/mm/yy)
<input type="checkbox"/> Qualification through WA TEE or equivalent (pass in English, English Literature or English as a Second Language)	
<input type="checkbox"/> GCE Ordinary Level English: C6 or higher	
<input type="checkbox"/> TOEFL (paper based): 570	
<input type="checkbox"/> TOEFL (computer based): 230	
<input type="checkbox"/> IELTS: 6.5, with no individual band under 6.0	
<input type="checkbox"/> Cambridge Certificate of Proficiency in English: C	
<input type="checkbox"/> CELTS Bridging program – 'B' grade or above	
<input type="checkbox"/> Successful completion of the last two years of full-time or equivalent degree studies undertaken in Australia	
<input type="checkbox"/> Other qualifications considered on an individual basis	

<sup>1</sup> These are the minimum English Language Competency Entry requirements. However, Faculties may set a higher standard. Applicants are advised to check with the relevant Faculty office.

## 13 TO BE COMPLETED BY APPLICANTS FOR THE GRADUATE CERTIFICATE IN MODERN LANGUAGES AND THE GRADUATE DIPLOMA IN MODERN LANGUAGES ONLY

**1. Which language program are you applying for? (Please tick appropriate box)**

Chinese  French  German  Indonesian  Italian  Japanese

**2. Have you studied this language previously? YES  NO**

If YES, give details (eg Year 10, TEE or equivalent, background speaker)

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## 14 COMMONWEALTH ASSISTANCE

If you intend to request Commonwealth assistance, please sign below, otherwise leave blank.

In addition to this signature, candidates requesting Commonwealth assistance must complete and submit a "Request for FEE-HELP Assistance" form at the time of enrolment.

I understand that the:

- authority to collect the information on this form is contained in the Higher Education Support Act 2003;
- information is collected for programme administration purposes;
- information may be shared for these purposes between the Australian Taxation Office and the Department of Education Science and Training; and
- information may not otherwise be disclosed without my consent unless authorised or required by law.

**CANDIDATE'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## 15 AUTHORITY TO ACCESS ACADEMIC TRANSCRIPTS

I authorise The University of Western Australia to obtain further information with respect to my application and, if necessary, seek academic information or transcripts from Australian Educational institutions. Where necessary QualSearch will be engaged to access this academic information. I understand that The University of Western Australia is not responsible if any educational body/institution does not supply these records. I understand that the result of the search will be made available to me on request and that an audit of this authority may also be undertaken.

**CANDIDATE'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## 16 DECLARATION

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they may apply to me. I declare that to the best of my knowledge the information supplied herein is correct and complete. I acknowledge that the submission of incorrect or incomplete information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file.

**CANDIDATE'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

### CLOSING DATES:

All qualifications referred to in the minimum entry criteria are Australian Qualifications Framework Awards from the Higher Education Sector or equivalent and from recognised tertiary institutions. UWA will normally assess the equivalence of overseas qualifications in accordance with, but not limited to, NOOSR (National Office of Overseas Skills Recognition) guidelines.

## COMPLETING THIS POSTGRADUATE APPLICATION FORM

Applicants must complete all sections of this application form, except for item 8 - "Referees", which is not compulsory.

## DOCUMENTS ACCOMPANYING YOUR APPLICATION

All documents must be original copies or copies certified by a Justice of the Peace, appropriate certifying authority or an authorised UWA staff member. If documents are in a language other than English, the original document must be accompanied by an official English translation.

Additional documentary requirements for application – Some applicants, depending on the course applied for, will need to supply evidence of work experience, professional registration and change of name or provide other material in order to have eligibility assessed.

All applications received without supporting documentation will experience delays in processing.

## POSTGRADUATE APPLICATION FORM - CHECKLIST

Have you:

- Entered your course preference/s, including course name, course code, course type<sup>#</sup> and specialisation (if relevant) in order of preference. If you wish to apply for specialisations within the same course please list them as separate preferences
- Advised whether you were previously enrolled at UWA and if so, given your student number and year last attended
- Entered your name and contact details, including your email address (if applicable) – applicants should refer to Item 4 "Electronic Communication" when completing this section.
- Entered your educational history for all tertiary studies taken, except for studies undertaken at UWA
- Entered your employment experience
- Supplied the name and contact details for referees (if applicable)
- Completed the personal statistical details
- Completed the admission statistical details
- Completed the secondary education details
- Indicated your English language competency
- Signed the Commonwealth Assistance information clause (if applicable)
- Signed the declaration
- Attached all original or certified copies of supporting documentation (including academic transcripts, proof of citizenship/residency status and English language competency)
- Attached a Special Approval form setting out proposed program of study
- Completed the language program details if you are applying for the Graduate Diploma in Modern Languages or the Graduate Certificate in Modern Languages

**PLEASE POST YOUR COMPLETED APPLICATION AND ACCOMPANYING DOCUMENTATION TO THE ADDRESS SHOWN ON THE TOP LEFT HAND CORNER OF THIS APPLICATION FORM.**

## FURTHER INFORMATION ON COURSES AND STUDY AT UWA

Further information on student services at UWA together with comprehensive information relating to enrolment, examinations, fees and charges and other relevant policies and procedures can be found at <http://www.studentadmin.uwa.edu.au> and <http://www.admissions.uwa.edu.au/postgraduate>.

<sup>#</sup> 'Course type' includes: higher degree by research preliminary, postgraduate certificate, postgraduate diploma, masters by coursework and masters by coursework and dissertation.